

WELCOME

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Welcome and History

Job Positions

Descriptions

Application (by request)

St. Vincent de Paul
11 Linden St
Exeter NH 03833
(603) 772-3916 extension 15



St. Vincent de Paul Society
At the Heart of Giving.

Dear Friend:

Thank You for considering our association as your means of helping our neighbors in the greater Exeter area. We are an organization that helps the needy person-to-person, and have been doing so since 1989.

Our food pantry and advocacy program is one of the largest on the Seacoast.

We not only have one of the biggest food programs but we provide emergency financial assistance, emergency transportation, disaster relief and victim services, rent/mortgage assistance, pharmaceutical assistance, referral service, educational program assistance i.e. GED, budget counseling, nutritional programs, etc. along with embracing the lonely, forgotten and alienated.

SERVICE to anyone in need.

As members of this Society we strive to uphold the “Spirit of Simplicity and Humility” in our actions of helping the needy.

We only ask that you:

- *Have a non judgmental attitude towards those you are helping*
- *Accept the client as to who they are (regardless of eccentricities, etc)*
- *Put the client first*
- *Respect the client’s privacy, and keep the confidentiality of everything that you hear or learn from their disclosures*

Enclosed are descriptions of the volunteer positions. An application form is also available upon request - just call or e-mail us.

Should you have any questions, please ask any of our Board members.

As a Christian organization we wish to Thank You again for helping HIS people.

*God Bless
Exeter Vincentians*

International :

Frédéric Ozanam left his home in Lyon, France, in the autumn of 1831, for Paris. He registered in the School of Law at the Sorbonne, University of Paris. Frédéric collaborated with Mr. Emmanuel Bailly, editor of the *Tribune Catholique*, in reviving a student organization that had been suspended during the revolutionary activity of July 1830. They called their new association “The Conference of History.” The group met on Saturdays to discuss various topics, everything but politics.

At one of their meetings, a student challenged Frédéric and the practicing Catholics. He admitted that the Catholic Church had done much good work in the past, but “what do you do now? “

Frédéric called for a meeting of five of his friends; they agreed to meet at Mr. Bailly’s office. The date was April 23, 1833, Frédéric’s twentieth birthday. Inspired by words, Frédéric the seventh decided to found the “Conference of Charity” to assist the poor. The six students chose Emmanuel Bailly, the married layman, as their first President. In a short time, they changed their name to **THE SOCIETY OF ST. VINCENT DE PAUL** after their patron.

National

While historians are not certain about some details, there is no doubt that the Society of St. Vincent de Paul was established in St. Louis, Missouri at the Basilica of St. Louis, King of France, popularly called “The Old Cathedral, “in 1845.

Our Volunteer Positions

Pantry

- Interviewer
- Assistant Interviewer
- Order Fillers
- Receiver, organizer, Stocker
- Advocate

Administration

- Client assistance
- Webmaster
- Local distribution and pick up
- File review

Officers

(President, Vice President , Secretary, Treasurer)

- Board Members (Nine, four of which are officers)
- Scheduling co coordinator:
- Pantry Co coordinator:
- Advocate Co coordinator:
- Food Purchasers
- Local or Manchester, Concord

Volunteer Position Description

Food Pantry

Order Fillers

Two hour per month commitment at the Food Pantry, The Michael House, 11 Linden St.

Food Pantry Hours of operation

Monday, Tuesday and Thursday night 7 PM–8 PM

Wednesday 1 PM–2 PM

Responsibilities

Each client fills out an itemized work sheet [check off boxes] for food and household goods which they could use.

Volunteer fills this request by “bagging” the items in our basement storage area. Food items are given

according to our published guidelines as to number of people in household, food preparation appliances (i.e. Stove or just microwave), transportation, (do they have a vehicle to carry this food home)

Qualifications

Must be at least High School freshmen, capable of ascending stairs, stand and work on concrete floors, read and fill orders.



Volunteer Position Description

Pantry:

Receiver, Organizer, Stocker:

Two hour per week commitment at the 11 Linden St. pantry

Time Commitment:

Monday and Wednesday mornings 9 A.M. Or special request from Food Coordinator

Responsibility:

Volunteer unpacks and stores food and household items on shelves or freezers . Also responsible for rotating stock and checking on expiration dates, defrosting freezers (when necessary), and cleaning.

Overstock items or “one of a kind” or surplus items are stocked in client waiting area.

Qualification:

No health restrictions, team worker and positive attitude



Volunteer Position Description

Pantry:

Interviewer Assistant:

Two hour per month commitment at the Food Pantry, Michael House, 11 Linden St. Exeter.

Hours of operation:

Monday, Tuesday and Thursday night 7 PM–8 PM

Wednesday 1 PM–2 PM

Responsibilities

This position requires working directly with the Clients in assessing their needs and the best way that we can help them. Assistant works with the Interviewer who is the team leader and mentor.

Tasks :

- Walk through pantry, check on food items, daily announcements on boards
- Process food order forms from clients to volunteers.
- Review client files {what's new in their lives}
- Interview new clients
- Assist clients with further help if needed

Qualifications

- Ability to talk and interact with people, answer their questions all with compassion
- Standard basic computer skills



*Remember these simple guidelines
for happiness*

*Free your heart from hate
Free your mind from worry
Live simple
Give more
Expect less*

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